

REGISTER DESCRIPTION

Personal Data Act (523/1999) Section 10 and the EU's General Data Protection Regulation (679/2016)
Updated 3 August 2021

1. DATA CONTROLLER

Disciplinary Board
Business ID: 0202096-1
P.O. Box 13 (Simonkatu 12 B)
FI-00101 Helsinki, Finland
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2. CONTACT PERSON IN MATTERS CONCERNING THE REGISTER

Kaisa Marttinen
Ag. Head of Supervision Unit
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3. REGISTER NAME

Disciplinary Board's Register of Elected Positions

4. PURPOSE OF PROCESSING PERSONAL DATA

The purpose of processing personal data is to manage elected positions. Processing is based on the law and a legitimate interest.

5. PERSONAL DATA IN THE REGISTER

The personal data of persons in elected positions are stored in the Register of Elected Persons. The register contains the name, contact information, user name relating to the Finnish Bar Association's system, the elected positions and their duration and where required also bank account number, information about any special dietary requirements, personal identity code, tax card data, passport number, nationality, language and place of residence.

6. REGULAR DATA SOURCES

The contact information of persons in elected positions is obtained from the data subjects themselves and the information about the elected position from the minutes of the Finnish Bar Association's Delegation and the Supervisory Board.

7. REGULAR TRANSFERS OF DATA

The relevant parts of data in the register may be transferred to partners for the arrangement of events. Only the data relevant to organising the event are transferred.

The names and professional titles of elected persons and information about the elected position are publicly available on the Disciplinary Board's website.

8. TRANSFER OF DATA TO OUTSIDE OF THE EU OR EEA

Register data are not transferred to outside of the EU or EEA.

9. DATA STORAGE

Persons in the Register of Elected Positions are members of the Finnish Bar Association whose personal data are stored in accordance with statutory storage times. With regard to elected positions that have ended, only the name and information about the elected position are stored.

10. REGISTER PROTECTION PRINCIPLES

The register databases and backup copies of them are properly protected. The hardware is located in controlled and locked premises to which unauthorised access is prevented. Technical and administrative arrangements ensure the data security and confidentiality, integrity and accessibility of the personal data in the register.

Personal data are processed only by those Finnish Bar Association employees whose job description includes data processing and by IT systems administrators authorised by the Association to manage assignments commissioned by the Finnish Bar Association.